

AGM AGENDA June 2025

**Agenda for the Annual General Meeting of the Napier Pipe Band Inc.
To be held on Monday 9th June 2025
At the Napier Pipe Band Rooms
Commencing 7.30pm.**

Welcome: President Julie.

Apologies:

Minutes: Confirmation of minutes of the Annual General Meeting held on 10th June 2024 (page 2) and of the Special General Meeting held on 2024 (page 4).

Correspondence:

Annual Reports:

President:	Julie Baxter
Music Director:	Aaron Watt
Financial Report:	Kerry Marshall

Election of Officers: the following written nominations have been received prior to the AGM

Patron:	Lesley Harrison
President:	Julie Baxter
Secretary:	Amanda Laird
Treasurer:	Kerry Marshall
Pipe Major:	Aaron Watt
Committee:	Andy Robertson, Shane Watt

(Note: Richard Loan, Nick Scannell continue their 2 year terms)

Other positions for which no nominations have been received (Drum Major and Associate Member on the committee) remain in abeyance. The incoming Committee will continue endeavours to fill these positions

Awards and Recognition:

Cups: Piping, Drumming and MVP
Kerry Marshall Scholarship:

General Business:

Closing.

Draft Minutes of the Annual General Meeting of the Napier Pipe Band Inc.

Held on Monday 10th June 2024, commencing 7.30pm.

Present: J Baxter (Chair), Z Awiah, N Cobley, C Fisher, M Fisher, R Fraser, H Lumb, N & M Lumb, R & A Loan, P Madden, K & P Marshall, K McLoughlin, S McPherson, A Robertson, N Scannell, E Seadon, A Watt, B & D Wilson

Welcome: Julie Baxter welcomed all present to the meeting.

Apologies: V Marshall, M Mills, R & J Downing, V mMitchell, C Mitchell, S Watt, J Cawood, W Valler, M Madden, D & A Lumb, C MacLeod **Penny Marshall/Ernest Seadon- Agreed**

Minutes: The minutes of the Annual General Meeting dated 19th June 2023, having being distributed prior to the meeting, were taken as read and accepted as a true and correct record.

Aaron Watt/Ernest Seadon -Agreed

Matters arising from Minutes: Julie advised that efforts to get someone to be the supporters ambassador have been unsuccessful but it will remain on the Committee's agenda.

Correspondence: Nil

Annual Reports: the reports have been circulated with the agenda

President's Report

Julie noted the overriding theme in the past year has been improvement. There are four key objections to achieve this. Improvement in teaching and recruitment, music, member experience and community exposure. She thanked everyone for their work during the year. The relationship with HB Caledonian is working well and a combined social event is planned for July.

The President's report having been circulated was received.

Julie Baxter/Bet Wilson- Agreed

Music Director's Report

Richard has been pleased with the increase in parades which has helped improved the band. He is continuing the process of inducting Aaron into the leadership role. Richard thanked Bruce Hunter for his work with the drummers and thanked band members for their work in the past year.

The Music Director's report having been circulated was received.

Richard Loan/Neville Lumb - Agreed

Financial Report:

Kerry noted that the financial reports are available on the Band's website and the summary report had been circulated with the agenda. He explained that donations from the Band's performances along with subscriptions and fund raising enable the Band to manage its finances prudently. The financial year saw a closing balance of \$41,495 in the bank. Expenses totalled \$14,048 with hall costs being the largest expense. Income totalled \$15,023 including donations of \$5,776 and a grant from the Taradale RSA towards the cost of new shirts. The funds received from the HB Scottish Trust in 2022 continue to be invested until they can be used for education and young people.

The audited financial reports for the year ending 31 March 2024 having been circulated were approved.

Kerry Marshall/Ernest Seadon – Agreed

Election of Officers: Written nominations had been received prior to the AGM. As the number of nominations did not exceed the numbers required, all nominees were declared elected.

President:	Julie Baxter	Richard Loan/Kerry Marshall et al
Treasurer:	Kerry Marshall	Julie Baxter/Andy Robertson
Committee:	Richard Loan	kerry Marshall/Neville Lumb
	Nick Scannell	Penny Madden/Ken McLoughlin
	Aaron Watt	Kerry Marshall/Stephen McPherson
	(Andrew Robertson continues his 2 year terms)	

The Committee will continue to work on getting people to fill the other positions which remain vacant.

Awards and Recognition:

Caledonian Society Cup (Most improved piper)	Chelsea Fisher
Bob Kite Trophy (Most improved drummer)	Kellan Easton
Napier Pipe Band Trophy (Overall contribution)	Kerry Marshall

Kerry Marshall Scholarship: Kerry reminded members that the scholarship for younger band members is to be used for education and/or personal development. The Committee has decided to call for applications from Band members annually and will consider applications on the basis of the potential for development of the individual and the contribution this will make to the Band. The Committee may elect to not make an award in any year.

General Business:

Tea 'n Tunes: Kerry thanked Stephen McPherson for his innovation of the Tea 'n Tunes events which have been a great addition to band activities.

Recognition of the history of Scottish Culture in Hawke's Bay: In response to a question Kerry advised that the Committee was looking into a possible celebration of the 130 years or more of Caledonian activity in Napier and Hawke's Bay next year.

There being no further business the meeting closed at 7.55pm

Approved: _____ Date: _____

Minutes of the Special General Meeting of the Napier Pipe Band Inc.

Held on Monday 4 November 2024, commencing 7.15pm.

Present: J Baxter (Chair), Z Awiah, N Cobley, H Lumb, N & M Lumb, R Loan, P Madden, K & P Marshall, C MacLeod, K McLoughlin, S McPherson, A Robertson, N Scannell, E Seadon, A Watt, B Wilson

Welcome: Julie Baxter welcomed all present to the meeting.

Apologies: S Watt, M Madden, D Wilson

Julie/Aaron - Agreed

Purpose of the meeting

Kerry explained the new Incorporated Societies Act 2022 along with updated regulations require the Band as an Incorporated Society (1046005) and a registered charity (CC30990) to prepare a new constitution that complies with the new Act so that we can retain these registrations.

What has changed?

The key changes in the Band's constitution (rules) are:

- updating the charitable purposes clause 4.1 (wording clarified),
- adding nomination of contact person(s) clause 8,
- updating the definition of membership clause 9,
- defining how members give their consent to be a member (generally they already do this by using the membership application form) clause 12,
- adding whether and how written resolutions may be passed instead of holding general meetings clause 18,
- adding provision for an Associate Member to be a Committee Member clause 24.1
- defining how officers consent to be an officer and meet eligibility criteria set out in both the Incorporated Societies and Charities legislation clause 31,
- adding new dispute resolution procedures clause 43, and
- adding clauses to prevent pecuniary gain by members (an IRD requirement).

Ken sought clarification about the financial gain clauses and Kerry explained that this applied to band activities. Private activities are not considered financial gain through band membership.

The following motions were moved and agreed:

- 1. that Napier Pipe Band adopt the new constitution and formally re-register under the Incorporated Societies Act 2022.** Kerry/Nick - agreed
- 2. That the current officers of the Band be re-appointed under the new constitution; and**
- 3. That the President (Julie Baxter) and Treasurer (Kerry Marshall) be the Contact Persons required by clause 8.** Penny/Ernest - agreed

Richard thanked Kerry for his work.

Kerry acknowledged Tim at Willis Legal for his assistance.

There being no further business the meeting closed at 7.37pm

Approved: _____ Date: _____